



THE RICHMOND FELLOWSHIP SCOTLAND

SESSIONAL WORKER INFORMATION

(A) SUMMARY OF ROLE

| | |
|---------------|--|
| HOURS | No guaranteed hours of work – to provide cover on a flexible basis |
| REPORTS TO | Service Manager |
| SUPERVISED BY | Support Worker (as required) |

Summary

The Richmond Fellowship Scotland exists to provide community based support to people with either a mental health difficulty or a learning disability. The Sessional Worker will, when required, work directly with these people and assist them to develop meaningful lives.

The Sessional Worker will :

Provision of Support

- Assist in agreeing individual support plans with each service user based on their needs and wishes, as appropriate
- Directly assist service users with everyday living skills, for example, household tasks

Inclusion

- Assist in service users to access community services activities
- Assist service users to develop meaningful relationships
- Contribute to maintaining useful information relating to these services and activities

Communication - Internal

- Pass on appropriate information to team members

Communication – External

- Work in partnership with other agencies involved in service users' care and support, as appropriate

Administration

- Undertake additional service based administration as appropriate and as required by the Service Manager
- Assist in maintaining accurate, up to date individual support plans

Supervision and Review

- Participate in formal supervision on a regular basis
- Participate in the Review and Evaluation Process

Training and Development

- Participate in relevant training to enhance his / her suitability and relevant skills

This summary is not intended to be exhaustive, and will be reviewed on a regular basis. The Sessional Worker may be required to undertake additional duties.